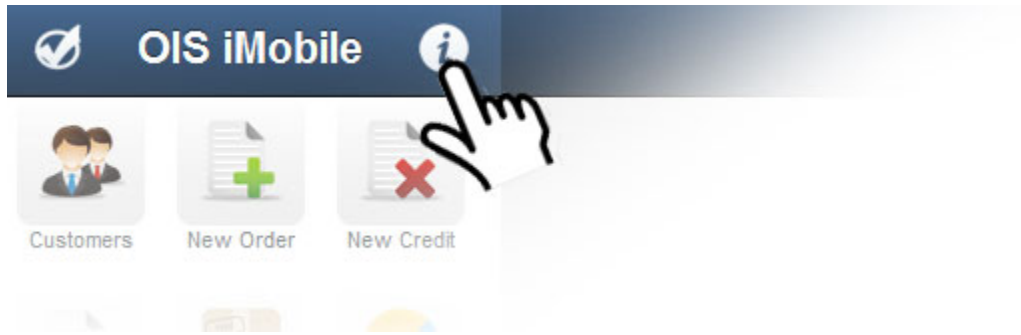
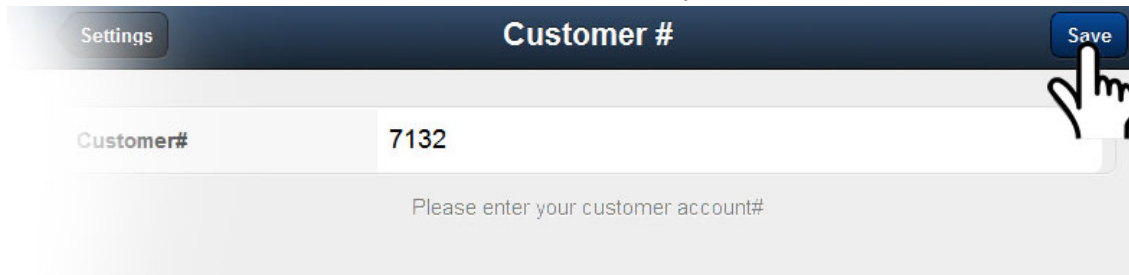


How to set up OIS iMobile Demo Account.

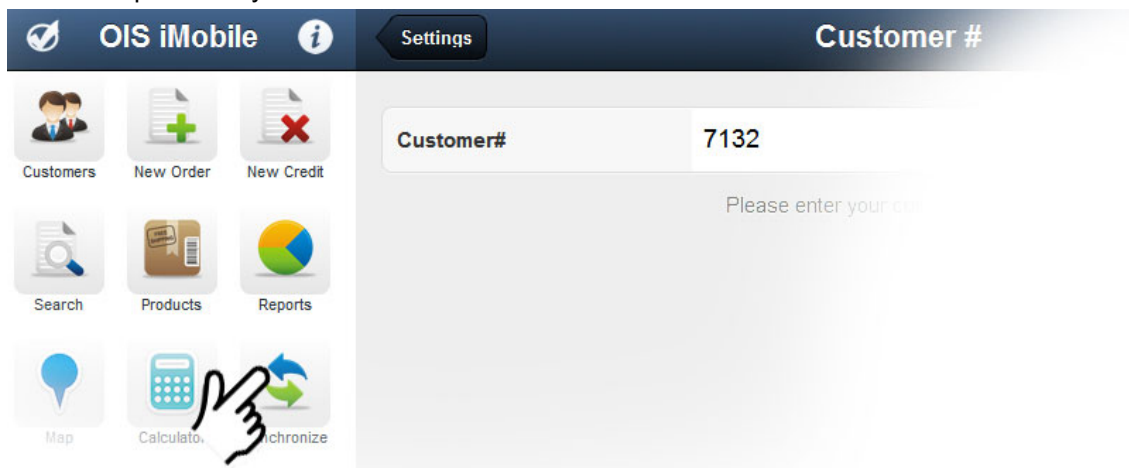
1. Open OIS iMobile and tap on the “i” icon.



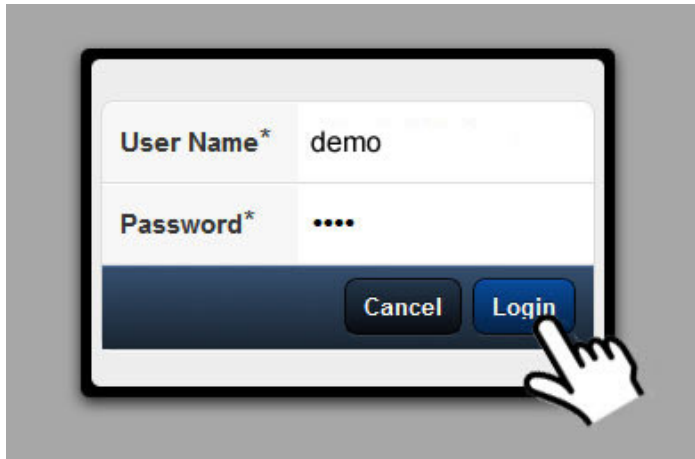
2. Enter the customer account number: **7132** and tap on the Save button.



3. Tap on the synchronize icon.



4. Enter your username “**demo**” and password “**1234**” and tap on the Login button.



5. Tap on the synchronize button at the bottom of the screen.

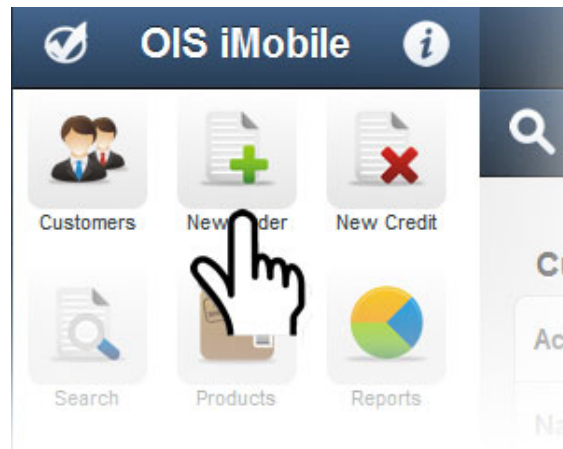
By default OIS iMobile will synchronize the following:

- Customers
- Template for frequently ordered products
- Prices
- Products

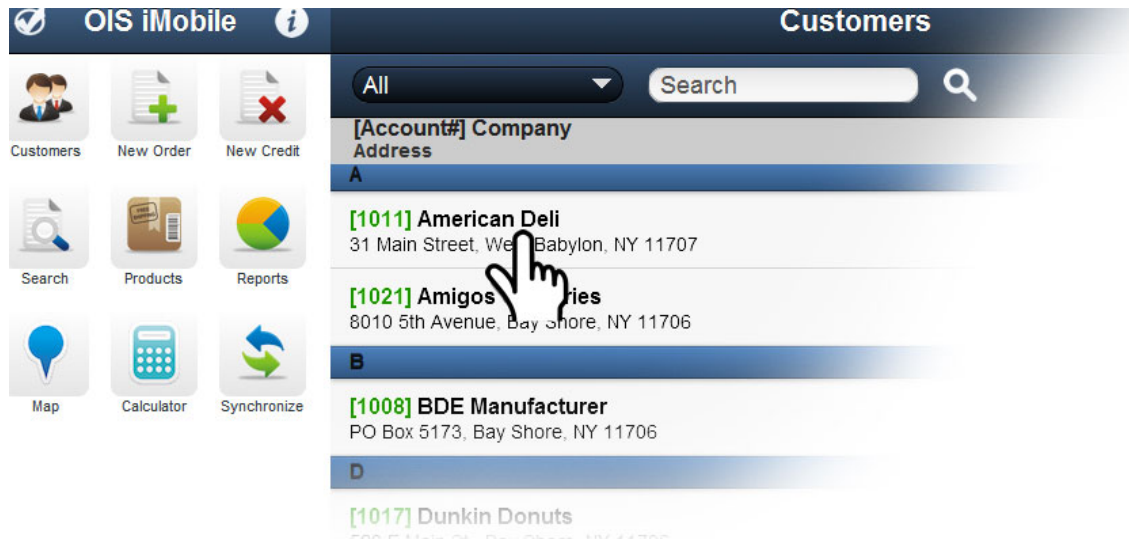


How to Create a New Order.

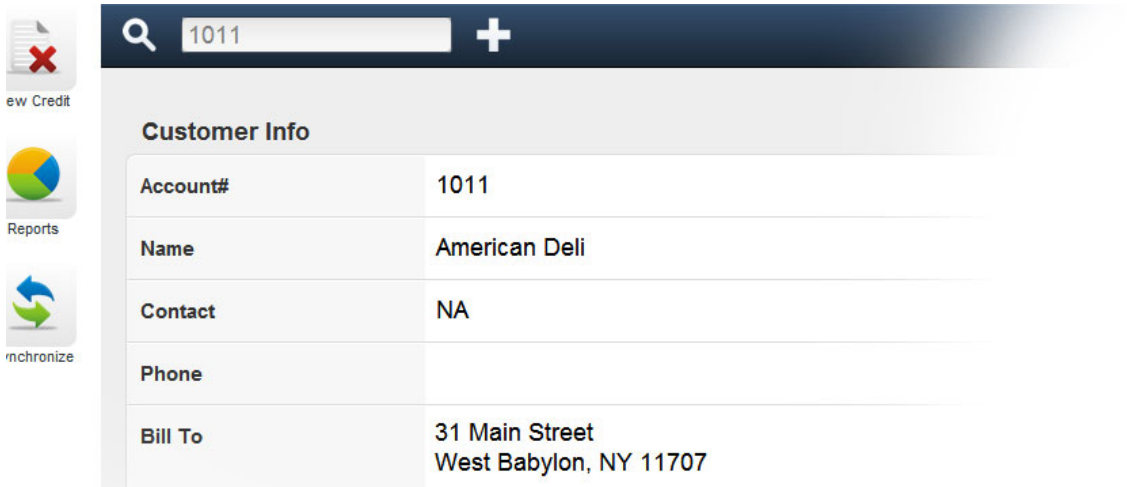
1. Tap on the **New Order** icon.



2. Select the customer you want to make the order for; If you don't know the customer number you can tap on the magnify glass icon and search for that specific customer



3. Once the customer is selected, it will display the account information.



ew Credit

Reports

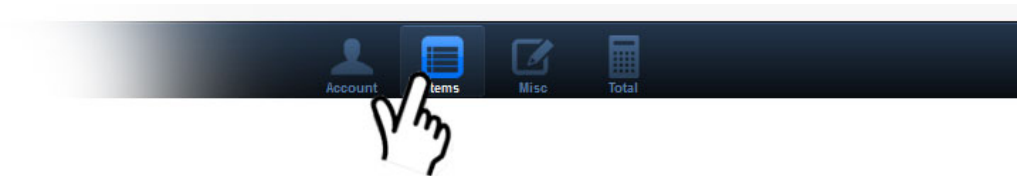
rsynchronize

1011

Customer Info

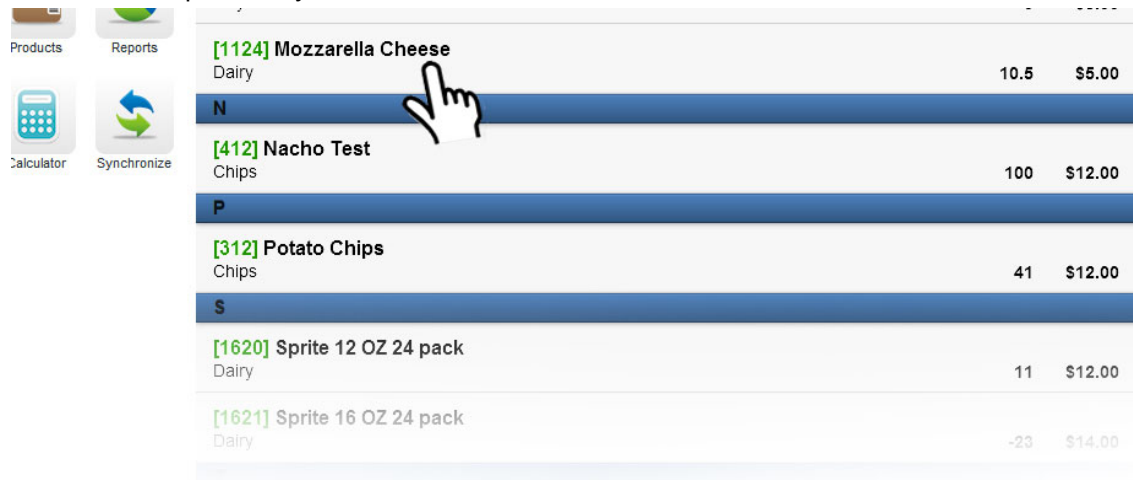
Account#	1011
Name	American Deli
Contact	NA
Phone	
Bill To	31 Main Street West Babylon, NY 11707

4. Tap on the Items icon



Account Items Misc Total

5. Select the products you wish to add to the order.

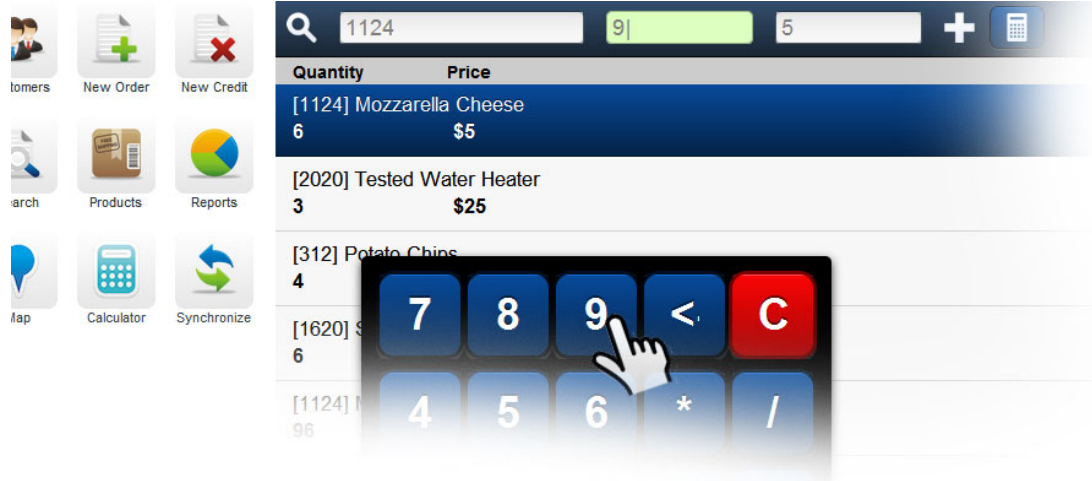


Products Reports

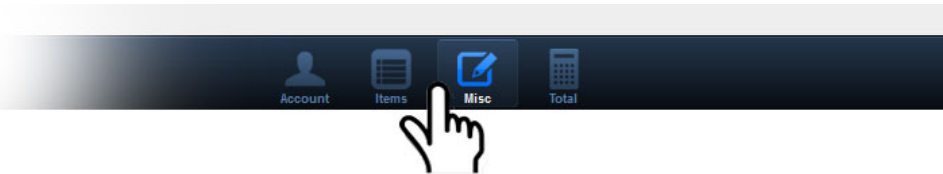
Calculator Synchronize

[1124] Mozzarella Cheese	Dairy	10.5	\$5.00
N			
[412] Nacho Test	Chips	100	\$12.00
P			
[312] Potato Chips	Chips	41	\$12.00
S			
[1620] Sprite 12 OZ 24 pack	Dairy	11	\$12.00
[1621] Sprite 16 OZ 24 pack	Dairy	-23	\$14.00

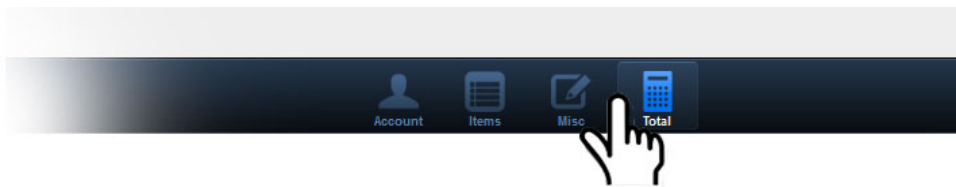
6. Add the quantity for the specified item



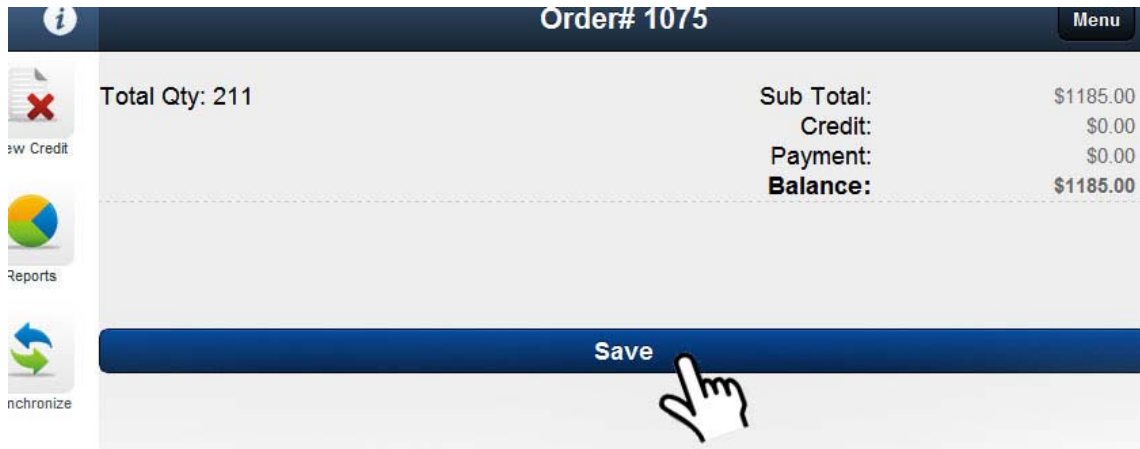
7. Once you are done adding products, tap the Misc icon to add the Shipping Date/Notes.



8. Then tap the total icon.



9. Once the order is complete, tap the Save icon.



10. Now that the order is saved, the last step is to tap on the Synchronize icon to send the order to the main office.

